

# Safety Pass Alliance (SPA) Passport Scheme Core

## 1 Day Course

This course aims to impart a basic knowledge of health and safety to personnel, so that after an appropriate induction, they are able to work at significantly less risk to themselves and others. This course is accredited and will, upon successful completion, provide a nationally recognised Passport.

### Introduction and Setting Course Objectives

#### Module 1

##### Organising for Safety

Key aspects of health and safety. Health and safety responsibilities. Risk assessment legislation. 5 steps to risk assessment. Vulnerable workers. Consultation. Enforcing authority powers.

#### Module 2

##### The Workplace

Safe behaviour. Safe access and exits. Safety signs. Safe work at height. Slips and trips. Hidden services. Confined spaces. Display screen equipment.

#### Assessment 1

20 multiple choice questions on modules 1-2. Pass mark = 80%, with re-sits performed during the course.

#### Module 3

##### Work Equipment

Tools – PUWER/LOLER. Electricity.

#### Module 4

##### Health

Controlling harmful substances. Health hazards and hazardous materials. Asbestos. Working temperatures. Manual handling. Musculoskeletal disorders. Noise. Health surveillance/monitoring. Stress.

#### Module 5

##### Procedures

Safe systems of work. Permit to work. Emergency procedures. Fire safety. First aid. Road safety.

#### Module 6

##### The Environment

Legislation and enforcing organisations. Pollution prevention. Emergencies. Planning and procedures. Waste. Management, segregation, and minimalisation. Safe and secure storage.

#### Assessment 2

20 multiple choice questions on modules 3-6. Pass mark = 80%, with re-sits performed during the course.

### Course Review and Conclusion

#### Objectives

On completion of the course, delegates should:

- Be more aware of the hazards that generally exist within construction workplaces;
- Understand the legislative framework for health and safety and environmental management;
- Appreciate the employers' and employees' duties and risk assessment processes; and
- Be more proactive in the prevention and control of risk.

**Maximum number of delegates: 20**