

Risk Assessments & Method Statements



1 day Workshop

Aims: The aims of the workshop are to provide Contractors, Engineers, Client's Representatives, Project Managers and any other person who has to write or review health and safety risk assessments and method statements as part of their function a comprehensive understanding of the standards for effective safe systems of work.

Programme

Introduction and setting course objectives

Risk Assessments

Understanding risk assessments. Difference between quantitative and qualitative risk assessments. Regulatory requirements for risk assessment and records. Reasonably practical judgements and the thought process.

Understanding Method Statements

The link between risk assessments, method statements and contract/construction health and safety planning. Generic method statements.

Providing the Detail

Level of detail to be provided in a method statement. Using the method statement to schedule health and safety equipment and other precautionary methods. Workshop exercise.

Sources of Information

Use of regulations and industry guidance as a basis for risk assessment, health and safety planning and the production of method statements.

Conveying the Message

Level of information to be passed to the personnel at risk. Methods of effectively conveying the information. Levels of skill and knowledge required to enact the details of the method statement.

Syndicate Exercises

Exercises to clarify requirements and assist in the retention of knowledge.

Course Examination & Course Conclusion

Closed-book examination of 10 questions.

Objectives

Upon conclusion of the workshop, delegates should be able to:

- Produce or review effective risk assessments and method statements; and
- Understand the requirements and how to communicate the findings.

Maximum number of delegates 16